



## REGISTRATION—Three easy ways to register!

1. Mail in the registration form (**PDF link on announcements section of website**) with your tuition payment no later than one week prior to the start of a class or ensemble. A personal consultation is required for private instruction and an audition is required for most ensembles, as noted. Payment can be by check or by Visa, MasterCard or Discover.
2. Hand deliver the registration form and payment to the AASPA administrative office at 637 South Main St. Please call before you come, as we do not have full time office staff.
3. Phone (734) 213-2000 to register with a Visa or MasterCard. **PAYMENT SCHEDULE**—Full tuition payments are due at the beginning of the summer. Payment options are listed on the registration form. **ALL BALANCES MUST BE SATISFIED BY THE CONCLUSION OF EACH SEMESTER AND BEFORE REGISTERING FOR THE NEXT SEMESTER IN ORDER FOR A STUDENT TO CONTINUE WITH LESSONS OR ENSEMBLES.** AASPA reserves the right to dismiss students for non-payment of tuition and in addition, outstanding balances may be referred to an outside collection agency. The returned check fee is \$30.

**ACCENT-PLUS DISCOUNT**—For each additional class the students registers for, total tuition may be reduced by 10%.

**FAMILY ALLOWANCE**—If two or more family members are enrolled, the less expensive invoice (s) will be reduced by 10%.

**WITHDRAWALS & REFUNDS**—If a student withdraws from a class, ensemble or private lessons before the end of the second summer class by informing the school in writing, the pro-rated balance of the semester tuition will be refunded. *No refunds will be given for withdrawals from classes or ensembles after the second summer class.*

### AASPA POLICIES

The AASPA, a not-for-profit educational organization, does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational and admissions policies, scholarship programs or other school-administered programs.

The arts naturally fosters personal discipline. All students are expected to exhibit respectful, attentive behavior towards directors, coaches, instructors and other musicians. AASPA reserves the right to dismiss students for non-adherence to policies. Please see page 18 for attendance, refund and weather closing policy information.

**ATTENDANCE & TARDINESS**— Remember: Consistency is the key to excellence!

Although sometimes it is impossible to arrive on time, please respect your instructors by making habit of prompt arrival!

*Classes, Ensembles & Workshops*—AASPA does not offer make up classes or ensemble rehearsals for sessions missed by students. Classes will be made up if there is a weather closing or teacher cancellation.

*Private Music Lessons*—Students registered for private lessons are allowed one excused absence per semester. In those cases, twenty-four hour notice must be given by the student to be offered a make-up lesson. If proper notice is not received, the lesson will be considered forfeited and the student will be billed for the scheduled time. Students should call BOTH the school and the individual teacher. Lessons owed that are not taken by the end of the make-up week are forfeited unless the lessons were missed by the instructor or cancelled due to weather. Teachers will allow ten minutes to pass from the scheduled start of an individual lesson, then it will be considered a forfeited lesson, and the student will be billed for the scheduled time. If a student is late for a lesson, the lesson will still end at the scheduled time.

*Withdrawals and refunds*—If a student withdraws from a class or ensemble before the second summer lesson by informing the school in writing, the pro-rated balance will be refunded.

*Student Safety and the Learning Environment*— The waiting area of the school is for the comfort and convenience of families who are waiting during music instruction and supports a positive learning environment in the studio or classroom. Adult supervision is not provided for children left alone at the school. Do not drop off young students who are sixth grade and younger without an adult. Do not drop off young students earlier than twenty minutes before the start of a scheduled lesson. Young siblings must be supervised while waiting and may not run in the building or play on the staircase .



ANN ARBOR  
SCHOOL FOR THE  
PERFORMING ARTS

# REGISTRATION FORM

## Summer 2009

MAIL or hand deliver the completed form and payment to:  
AASPA  
637 South Main St.  
Ann Arbor, MI 48104

PHONE: 734-213-2000

### Student Information

### Parent/Guardian Information

Student's Last Name \_\_\_\_\_  
 First Name \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_  
 Zip \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Home Phone \_\_\_\_\_  
 Email \_\_\_\_\_  
 Other family member (s) enrolled at  
 AASPA \_\_\_\_\_  
 Ethnic Origin (optional) \_\_\_\_\_

Parent Name \_\_\_\_\_  
 Employer \_\_\_\_\_  
 Work Phone \_\_\_\_\_

### EMERGENCY CONTACT INFORMATION

Name \_\_\_\_\_  
 Relationship \_\_\_\_\_  
 Phone \_\_\_\_\_

Does the student have any medical or behavioral considerations?  
 \_\_\_\_\_  
 \_\_\_\_\_

### Class, Ensemble or Lesson Information

CLASS REGISTRATION: KMC, MusicPlay, etc.  
 Name of Class: \_\_\_\_\_  
 Day & Time of Session: \_\_\_\_\_  
 Tuition: \_\_\_\_\_

SUMMER DAY CAMP  
 Full Day \_\_\_\_\_ Half Day \_\_\_\_\_ Ensemble Only \_\_\_\_\_  
 Session I \_\_\_\_\_ Session II \_\_\_\_\_  
 Tuition \_\_\_\_\_

LESSON REGISTRATION:  
 Private \_\_\_\_\_ Buddy Lesson \_\_\_\_\_  
 If Buddy Lesson, do you need to be assigned a group? Y/N  
 Name of Instructor \_\_\_\_\_  
 Lesson Length (30 min., 45 min., 60 min.) \_\_\_\_\_  
 Number of Lessons \_\_\_\_\_

Total tuition: \_\_\_\_\_

Early Bird Discount  
*Music Explorers ONLY*  
 (paid in full before 5/22/09) \_\_\_\_\_

Family Allowance  
 (10% off lesser invoice) \_\_\_\_\_

Accent Plus Discount (10% off 2  
 Or more offerings) \_\_\_\_\_

Total due with registration \_\_\_\_\_

\*SOUND SUPPORT ANNUAL  
 CAMPAIGN REGISTRATION: \_\_\_\_\_

TOTAL: \_\_\_\_\_

# of lessons	30 min. Private	30 min. Buddy*	45 min. Private	45 min. Buddy*	60 min. Private	60 min. Buddy*
6	\$180	\$105	\$240	\$157	\$300	\$210
8	\$240	\$140	\$320	\$210	\$400	\$280
10	\$300	\$175	\$400	\$262	\$500	\$350
12	\$360	\$210	\$480	\$315	\$720	\$420

\* Fees are per student.

CHECK ENCLOSED

CHARGE MY (circle)  
 Visa MC

Credit Card # \_\_\_\_\_  
 Expiration Date \_\_\_\_\_  
 Name of Card \_\_\_\_\_  
 Billing address if different than  
 above \_\_\_\_\_

I understand and accept the policies of AASPA (xxxxxx) and accept responsibility for the charges incurred. I will allow AASPA the use of photographs, artwork and/or recordings made at AASPA activities involving the student enrolled. I agree to hold AASPA staff, faculty and volunteers harmless in the event I or my child is injured while participating in AASPA activities or events.

Signature of parent, guardian or adult student \_\_\_\_\_